PATIENT PORTAL SET UP

What is Patient Portal?

It provides you access to your account/chart. You’ll be able to do the following online:

* Refill medications.
* See your future appointments.
* Cancel or reschedule an appointment.
	+ Please double check with our office if your appointment was cancelled and/or rescheduled.
* Account Statements.

Call our office to set up your own patient portal today! We will be able to send an enrollment link from **NextMD** to your email that you have provided. If you have not received it, check your spam or junk folder.

For entirely new to patient portal:

* Click the enrollment link provided from the enrollment email.
* Give your phone number and your date of birth
* Create a username and password
	+ Make sure you write down your username and password somewhere safe.
* Create your security questions
* You are finished!

Had a patient portal before, but can’t access it? Not a problem, follow the instructions below:

* Call our office to let us know that you need a password reset.
* A password reset email will be sent to the email provided.
* Our office will provide you the necessary token to reset your password.

Forgot your username? Click the link that says “Forgot username” and it will ask for the email address connected to the account.

**PLEASE MAKE SURE YOUR NAME, ADDRESS, OR DATE OF BIRTH IS CORRECT.**

We want to ensure that your Patient Portal experience is simple and easy!

Link for Patient Portal: <https://www.nextmd.com/Enroll>

Your enrollment token: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your email address attached to your chart: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_